

Thank you for your interest in law enforcement and in working as a deputy sheriff for Hall County. This packet contains all the information necessary to prepare a complete application. Any questions you have should be directed to Sgt. Jason Smith, by phone at 308-385-5200 or by e-mail at jasons@hallcountyne.gov. The application and testing procedure is as follows:

Application

Your application must include all of the following.

Minimum requirements - To be eligible to work in law enforcement in Nebraska and for Hall County you must meet these requirements.

- o Minimum age of 21 by application deadline
- High school diploma or GED
- Provide a valid birth certificate and a Nebraska driver's license (or eligible to obtain a Nebraska license at the time of the test).
- Each applicant must not have been convicted of a felony nor convicted of a Class I misdemeanor or any crime involving domestic violence or child abuse.
- Each applicant must not have been convicted of driving under the influence within the last 5 years.
- Meet all enrollment requirements of the Nebraska Law Enforcement Training Center. For admission requirements visit: https://ncc.nebraska.gov/academy-admission

Completed, signed application

All information must be complete and accurate. Missing or incorrect information or missing documentation may result in you being removed from the process. All required documentation must be provided by the specified deadline unless specific approval is received from Sgt. Smith in advance of that date. Exceptions can be made in certain circumstances, however once the deadline is passed, incomplete application will be rejected if prior approval has not been obtained. See the attached application checklist to assist you in completing your application.

Your experience and education will be scored based on the information and documentation that you provide with your application. Incomplete information regarding your training, education, and experience will result in losing valuable points.

Testing

Prior to the date of testing, you MUST provide documentation that you have passed the Test of adult Basic Education (TABE). If you have already passed this test while applying for a law enforcement position in Nebraska, contact the Nebraska Law Enforcement Training Center to obtain that documentation. If you have not yet passed this test, contact the Nebraska Law Enforcement Training Center immediately at (308-385-6030) and make arrangements to take the test. Cost for this test is \$10.00 and will be your responsibility.

There are two available testing dates to choose from. Testing is scheduled to start PROMPTLY at 6:00 PM on Friday, December 9th, 2022 or at 9:00 AM on Saturday, December 10th, 2022, at the Law Enforcement Center – 111 Public Safety Drive, Grand Island, NE 68801. This will include written and physical fitness testing. (You may want to bring a change of clothing for the outdoor physical fitness testing.) Once the complete application is received you will contacted reference what testing date you plan on attending.

The physical fitness testing will be the Physical readiness Entrance Test "PRET" that is used by the Nebraska Law Enforcement Training Center. For further information on the PRET and its passing requirements visit: https://ncc.nebraska.gov/academy-admission

Each portion of the testing must be passed in order to continue with the process. Failure of any of these sections will result in elimination from consideration.

Those passing all portions of the above testing will then be invited back for a Merit Commission oral exam on **December 14**th, **2022**. You will be provided with a tentative appointment time after passing the written and physical fitness testing. Any further questions you have should be directed to Sgt. Jason Smith.

We appreciate your interest and look forward to the possibility of you becoming a part of our team. My personal best wishes to each candidate.

Rick Conrad Hall County Sheriff

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TESTING SCHEDULE

You will need to be present at the dates, times, and locations specified.

Applicants arriving after the specified time will not be allowed to test.

Phase One – Written Tests and Physical Fitness Testing

Date: Friday, December 9th, 2022 at 6:00 PM or Saturday, December 10th, 2022 at 9:00 AM

Location: Law Enforcement Center-111 Public Safety Drive, Grand Island,

NE 68801.

Phase Two – Merit Commission Oral Exam

Date: Wednesday, December 14th, 2022

Times: By appointment

Location: Law Enforcement Center, 111 Public Safety Drive, Grand

Island, NE

Appointments for Phase Two will be made after the successful completion of Phase One.

Please contact Sgt. Jason Smith at 308-385-5200, ext. 2132, or via email at <u>jasons@hallcountyne.gov</u> if you have any questions.

<u>Final Phase – Prior to employment, additional testing will need to be passed, including an extensive background, polygraph, physical examination, drug testing, and psychological testing.</u>

Hall County supports equal employment opportunities for all qualified individuals without distinction or discrimination because of race, color, sex, religion, age, national origin, disability or genetic information.

<u>DEPUTY SHERIFF</u> <u>APPLICATION CHECKLIST</u>

IF APPLICATIONS ARE RECEIVED AFTER THE DEADLINE OR ARE INCOMPLETE, YOU WILL NOT BE ALLOWED TO TEST.

Complete applications MUSI include the following:
Signature
Copy of Driver's License
Copy of Birth Certificate (Must be at least 21 yrs. old prior to testing)
Copy of High School Diploma or G.E.D. Certificate
Copy of College Diploma or Transcripts (if applicable)
Preliminary Questionnaire
Proof that T.A.B.E. has been passed
Copies of Law Enforcement Training Certificates (if applicable)
Release of Information Form - for Hall County Sheriff's Office
Release of Information Form TC-006B - for Nebraska Law Enforcement Training Center. https://ncc.nebraska.gov/sites/ncc.nebraska.gov/files/doc/TC-006b.pdf (This form is only required if applicant has previously attended the Training Center.)
Release of Information Form TC-919, if a Nebraska-certified officer https://ncc.nebraska.gov/sites/ncc.nebraska.gov/files/doc/AuthorityToRelease.pdf

APPLICATION MUST BE RECEIVED BY **5:00 PM, December 2nd, 2022** AT THE:

Hall County Sheriff's Office
111 Public Safety Dr.
Grand Island, NE 68801

Please contact Sgt. Jason Smith at 308-385-5200, ext. 2132, or via email at <u>jasons@hallcountyne.gov</u> if you have any questions.

HALL COUNTY SHERIFF'S OFFICE DEPUTY SHERIFF APPLICATION FOR EMPLOYMENT

Application for testing (Applicants must be at least 21 years of age by closing of the application period)						
n? □ Friend □ In-House Adve	rtisement	□ Walk-in Other				
First Name	Mi	iddle Name				
City	State	Zip	,			
	Driver's I	License Number	/State			
ς?	Date:					
coming employed in igration Status?		Yes 🗆	No 🗆			
	n? □ Friend □ In-House Adve First Name City	n? Friend In-House Advertisement City State Driver's L coming employed in	n? Friend Walk-in In-House Advertisement Other First Name Middle Name City State Zip Driver's License Number.			

Applications may be mailed to or dropped off at:

Hall County Sheriff's Office
111 Public Safety Dr.
Grand Island, NE 68801

For further information call
(308) 385-5200

	Elementary	High School	transcripts to rece	Graduate		
School Name and Location						
Years completed	4 5 6 7 8	9 10 11 12	1 2 3 4 5	1 2 3 4		
Diploma/Degree						
Describe course of stu	ıdy					
Describe any honors you have received						
MILITARY Complete this section	if you served in the	U.S. Armed Forces	Branch of Service			
Describe your duties an		Period of Active Duty From To				
		Rank at Discharge				
			Date of Final Discharge			
SPECIAL SKII Summarize special job-			om employment or other e	xperience:		
		ıent:				
Foreign Langua List languages that you		uent:				
		uent:				

LAW ENFORC				
Are you currently la			D-4 CG 4'C	4:
Yes In what	t state?		Date of Certificate COPIES Of Control of the Copies Of	
No		IIV	CLUDE COFIES O.	r CERTIFICATES
SPECIALIZED	LAW ENFOR	RCEMENT TRA	AINING	
List any Specialized La				ement Training
Center or other recognize hours. Include copies o	zed training facility. (Only list certified traini	ing with a minimum of t	wenty-four classroom
Title of Cou	rse	Fa	cility or Instructor	Hours
1.				
2.				
3.				
4.				
5.				
Have you been convicte If yes, complete the foll				Yes □ No □
Violation	Date	Place	Court	Disposition
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
This position is subject to	a veteran's preferenc	e. Are you eligible for	and requesting a vetera	n's preference?
Yes	a receium s preserenc	2. The jou englose for	and requesting a vetera	a protection.
(A vetemon measurating and	ference must submit s	with his/her Annlicatio	n for Employment a con	y of the veteran's

(A veteran requesting preference must submit with his/her Application for Employment a copy of the veteran's Department of Defense Form 214. A spouse of a veteran requesting preference must submit with his/her Application for employment a copy of the veteran's Department of Defense Form 214, a copy of the veteran's disability verification from the United States Department of Veteran Affairs demonstrating a 100 percent permanent disability rating, and proof of marriage to the veteran.)

EMPLOYMENT EXPERIENCE

Reason: ___

PLEASE GIVE ACCURATE, COMPLETE EMPLOYMENT RECORD. ADD ADDITIONAL PAGES IF NEEDED. START WITH PRESENT OR MOST RECENT EMPLOYER.

1.	Company Name	Telephone
	Address	Employed From To
	Name of Supervisor/Title	Annual/Hourly Pay
	Your Job Title/Position	Reason for Leaving
2.	Company Name	Telephone
	Address	Employed From To
	Name of Supervisor/Title	Annual/Hourly Pay
	Your Job Title/Position	Reason for Leaving
3.	Company Name	Telephone
	Address	Employed From To
	Name of Supervisor/Title	Annual/Hourly Pay
	Your Job Title/Position	Reason for Leaving
4.	Company Name	Telephone
	Address	Employed From To
	Name of Supervisor/Title	Annual/Hourly Pay
	Your Job Title/Position	Reason for Leaving
	nay contact the employers listed above unless ndicate those you do not want us to contact.	DO NOT CONTACT Employer Number(s)

PERSONAL REFERENCES

PLEASE LIST REFERENCES WHO ARE NOT RELATED TO YOU AND ARE NOT PREVIOUS EMPLOYERS.

1.	Name:	
	Address:	Phone:
	Occupation:	Years Acquainted:
2.		
	Name:	
	Address:	Phone:
	Occupation:	Years Acquainted:
3.	Name:	
	Address:	Phone:
	Occupation:	Years Acquainted:
4.	Name:	
	Address:	Phone:
	Occupation:	Years Acquainted:
A	PPLICANT'S STATEMENT	
au be en Co rel mo ma	certify that answers given herein are true and complete thorize investigation of all statements contained in this a necessary in arriving at an employment decision. I also apply a pre-employment drug screen. I wounty Sheriff's Office may make pre-employment inquiral lated functions, and that I may be offered employment edical examination. I further agree and understand that aterial fact may constitute cause for dismissal from empency.	application for employment as may o understand to be considered for understand and agree that the Hall ies into my ability to perform job-conditioned upon the results of a t any misstatement or omission of
Sig	gnature	

RICK CONRAD SHERIFF OF HALL COUNTY

City – County Public Safety Center 111 Public Safety Drive Grand Island, NE 68801

Office 308-385-5200



JOSH BERLIE CHIEF DEPUTY

"To Serve and Protect, Since 1859"

Fax 308-385-5209

(Please do not use blue ink or pencil when completing this form.)

AUTHORITY TO RELEASE INFORMATION

Printed Name	(Signature)
DATE OF BIRTH:	SOCIAL SECURITY NUMBER:
CURRENT ADDRESS:	
TELEPHONE NUMBER:	DATE:

I have made application for employment at the Hall County Sheriff's Office (HCSO) in order to become an employee (deputy sheriff / support staff).

I hereby authorize a review and full disclosure of all records of files, or any part thereof, concerning myself that may be related to my application for employment to the HCSO, its employees or its agents bearing or furnishing this release, within twelve (12) months of its date, whether the said records are public or private, and including these which may be deemed to be of a privileged or confidential nature. I authorize the full and complete disclosure of the records and files of educational institutions; financial or credit agencies; medical and psychiatric consultation and/or treatment, including hospitals, clinics, private practitioners, the U.S. Veteran's Administration, and all military and psychiatric facilities; public utility companies; employment and pre-employment records, including background investigation reports, the results of polygraph examinations, efficiency ratings, complaints or grievances filed by or against me; records of complaints of civil nature made by or against me, including, but not limited to, the records and recollections of attorneys at law, other counsel representing or having represented me; and any records of any type whatsoever which concern any arrests or criminal charges involving me.

I further authorize the release of information to the HCSO, concerning all of the above mentioned area,
or any other information which has a bearing on my fitness or ability to become trained and certified as
a law enforcement officer, even though such information is not contained in written records and
regardless of whether such information is considered privileged or confidential in nature.

This release is executed with full knowledge and understanding that the information is for the official use of the Hall County Sheriff's Office, and I further understand that such information can be released to any law enforcement agency where I might later wish to make application for employment.

I release from liability and hold Hall County and the Hall County Sheriff's Office harmless for all actions taken as a result of the information they receive.

	I give the above authority to release information of my rein, and I have voluntarily furnished by Social Security
SIGNATURE	DATE

Please review the web pages that contain the Nebraska Law Enforcement Training's "Entrance Physical Standard requirements" that are part of their certification program.

These documents can be found on the Training Center's website at https://ncc.nebraska.gov/academy-admission).

The complete listing of physical requirements is not a part of our agency's initial application process, but it is a requirement of the law enforcement certification program, should you be hired by our department and are not yet a certified officer.

RICK CONRAD

SHERIFF OF HALL COUNTY City - County Public Safety Center 111 Public Safety Drive Grand Island, NE 68801

Office 308-385-5200



JOSH BERLIE CHIEF DEPUTY

"To Serve and Protect Since 1859"

Fax 308-385-5209

PRELIMINARY QUESTIONNAIRE

LAST NAME	FIRST N	NAME		F	FULL MIDDLE NAME			BIRTH NAME	
STREET ADDRESS				1					
CITY	COUNT	Y		S	TATE				ZIP CODE
HOME TELEPHONE (ARE	A	BUSIN	NESS TELEP	НО	NE (ARE	EA CO	DE) Cl	ELL	(AREA CODE)
CODE)									
				1 .	~-				
DATE OF BIRTH (MONTH	I/DAY/YI	EAR)		A	.GE				PLACE OF BIRTH
U.S. CITIZENSHIP			YES OR NO OTHER						
NATURALIZED CITIZEN			YES OR NO						
	DED I	D A CE	CENTRE	_	HEIGH	- Lxx	WELCHT.	1.0	LA DITTAL CITTATULE
SOCIAL SECURITY NUMBER RACE GENDER		R	HEIGH	r	VEIGHT	M	IARITAL STATUS		
					~= . ==				
DRIVER'S LICENSE NUMBER		STATE OF ISSUE							
ANSWER THE FOLLOWING QUESTIONS AND I									
"YES" ANSWER(S) OR WHEN D				DETAIL	LS AR	RE REQ	UES	STED	

ALL ANSWERS TO THE FOLLOWING QUESTIONS MAY BE VERIFIED BY POLYGRAPH EXAMINATION. SPECIFIC AREAS ADDRESSED BY THE POLYGRAPH EXAMINATION WILL BE: CRIMINAL HISTORY, INTEGRITY, ILLEGAL CONDUCT, DRUG USE, PERSONAL HISTORY AND PRIOR EMPLOYMENT. (32.4.1) ANY MISREPRESENTATION, FALSIFICATION OR OMISSION PERTAINING TO ANY

APPLICATION OR DOCUMENT YOU SUBMIT TO THIS AGENCY WILL BE GROUNDS FOR PERMANENT DISQUALIFICATION.

NOTE! CURRENT AND PRIOR PUBLIC SAFETY OFFICALS

Questions 13 and 14 pertain to the possession and transfer of controlled substances. These questions concern personal possession and transfer of controlled substance. When answering these questions, DO NOT include or refer to any possession or use of controlled substances that occurred legally in the course of your official public safety duties.

1.	Have you motor vel	ever been arreste hicle violations) e	d by <u>any</u> public safe ither as an adult or as	t occurred legally in the course of your official public oy any public safety agency (include crimer as an adult or as a juvenile?ninal case?				
DATI	E <u>:</u>	PLACE:	AGENCY:	CHARGE(S):	DISPOSITION(S):			
2.			ed by <u>any</u> public safe violations) either as a		minal, mental health,			
DATI	E:	PLACE:	AGENCY:	CHARGE(S):	DISPOSITION(S):			
	mistreated details bel	l, or sexually assau low and a summar			peaten, abused, ficant other? List these DISPOSITION(S):			

4.	Have you ever had a driver's license issued to you from any other state? List the state(s) and license number for which you have been issued a permit.				
What	t is the statu	s and disposition of	f these permits?		
	SURREN	NDERED?	EXI	PIRED?	
5.		ny citations/moving	violations have you	received in your lifetim	ne?
List t	he details b	elow.			
<u>DA'</u>	<u>ГЕ:</u>	PLACE:	AGENCY:	CHARGE(S):	DISPOSITION(S):
If ad				the document and cont	
6.	How man	ny points do you Cl	URRENTY have on	your license?	
Н	las your driv	ver's license or you	r privilege to drive in	any state ever been:	
R	Refused?		Suspended?	Revo	oked?
	•	•	• •	estions, list the details bed to question eight (8).	elow.
<u>DA'</u>	<u>ΓΕ(S):</u>	<u>S'</u>	ΓATE(S):	REASON(S	<u>S):</u>

If additional space is needed, turn to the last page of the document and continue.

8.		ost serious violation(s) or ed by the police?	of the law in which you	have been involved that went
<u>DA</u>	<u>TE(S):</u>	PLACE(S):	ACTION(S):	RESOLUTION(S):
If ad	ditional spac	e is needed, turn to th	ne last page of the docu	ment and continue.
9.		ever stolen anything fro	om any place of employr	ment, past or present?
	11 50, 115t ti	ie details below.		
DA	TE(S):	EMPLOYER(S)	i: ITEM(S):	ESTIMATED COST(S):
If ad	ditional spac	e is needed, turn to th	ne last page of the docu	ment and continue.
10.			experimented with, use	d or tasted any controlled dangerous
		e answered yes, enter la t the details below.	ast date of use	·
	If you have	e answered no, continue	e to question eleven (11)).

SUBSTANCE(S):	<u>Y/N?</u>	<u>AMMOUNTS</u>	METHOD OBTAINED	# TIME(S)	
				<u>USED:</u>	
MARIJUANA					
HASHISH					
COCAINE					
CRACK					
PCP					
HEROIN					
LSD					
MUSHROOMS					
ICE					
CRYSTAL METH					
KAT					
AMPHETAMINE					
BARBITURATE					
STEROID(S):					
ORAL					
INJECTED					
If additional space is	needed, tu	rn to the last page	of the document and contin	ue.	
_	inhaled any	substance(s) such	as glue, paint thinner, amyl ni		
		list the details belo continue to question			
DATE(S):		AMOUNT(S):	SUBSTANCI	SUBSTANCE(S):	

If additional space is needed, turn to the last page of the document and continue.

12.	——————	Have you ever taken any prescribed medication not specifically prescribed for you?						
	If you have	answered yes, lis	at the details below.					
	If you have	answered no, con	ntinue to question thirteen	(13).				
<u>DA'</u>	<u>TE(S):</u>	PLACE(S):	SUBSTANCE(S):	AILMENT/PRESCRIBED TO:				
If ad	ditional space	e is needed, turn	to the last page of the do	cument and continue.				
	-	,	2 0					
13.	Have you e	Have you ever sold , held or passed any illegal drugs or substances?						
	If you have answered yes, list the details on the next page.							
	If you have	answered no, con	ntinue to question fourteen	(14).				
EV	ENT(S):	<u>T</u>]	ME(S):	SUBSTANCE(S):				
If ad	ditional space	e is needed, turn	to the last page of the do	cument and continue.				
14.	Have you ever been present during or participated in any way in any illegal drug transaction							
	If you have answered yes, list the details on the next page.							
	If you have	answered no, con	ntinue to question fifteenth	(15).				
DA'	TE(S)/PLAC	<u>E(S):</u> <u>S</u>	UBSTANCE(S):	CIRCUMSTANCE(S):				

15.	Have you ever been with someone else who bought any illegal drugs or substances?						
		yes, list the details on the near					
DA'	TE(S)/PLACE(S):	EVENT(S):	SUBSTANCE(S):				
If ad	ditional space is neede	l, turn to the last page of th	e document and continue.				
16.	•	ed any verbal or written repri le during military service? _	mand in your current or any prior				
	•	yes, list the details on the ner no, continue to question seve	1 0				
DA'	TE(S)PLACE(S):	EVENT(S):	SUBSTANCE(S):				
If ad	ditional space is neede	l, turn to the last page of th	e document and continue.				
17.	Have you ever received any disciplinary action (included, but not limited to a loss in pay, docked accrued leave, or any Non-Judicial Punishment under Article 15 of the U.C.M.J.) in your current or any prior employment, to include during military service?						
	<u> </u>	yes, list the details below. no, continue to question eigh	teen (18).				
DA'	<u>TE(S):</u>	AMOUNT(S):	SUBSTANCE(S):				
If ad	ditional space is neede	l, turn to the last page of th	e document and continue.				
18.	If you have answered	erminated by an employer or yes, list the details below.	asked to resign?				

EMP	PLOYER(S)/RE	ASON(S):	DATE:	TIME(S):	ACTION TAKEN:	
If add	itional space is	needed, turn to	the last page of	the document ar	nd continue.	
19.	List all dates or	f all periods of mi	llitary service (in	dicate active or re	eserve), to include:	
BRA	NCH(ES):	PERIOD(S):	RANK AT DISCHARG	_	OCCUPATION(S):	
20.	Discharge unde		ditions or Bad C	onduct Discharge	Discharge (i.e. General e) from any branch of the elow.	
21.	What is your re	eenlistment code?	If 1	known, list Narra	tive Reasons for Separation.	
22.	Have you ever detailed explan		ry into military s	ervice?	If "yes", provide a	
23.	Have you ever	had or are you cu	rrently experience	cing the following	g credit situation(s)?	
	CollectionsBankruptcyDefaulted 1	oans If "	"yes", explain in yes", explain in o _ If "yes", explain	detail on page 9 o letail on page 9 o n in detail on pag	of this document.	

24.	Have you ever applied to any other public safety agency or agencies? If "yes", explain in detail on pages 10 and 11 of this document.
	The name of the agency with whom you applied.The date you applied.
	What steps of the background investigation were conducted?What was the outcome of the investigation?
25.	Have you ever been rejected for employment by any other public safety agency or agencies? If "yes", explain in detail on pages 10 and 11 of this document.
26.	Have you ever manufactured, procured, or ignited; or provided material or assistance to manufacture, procure, or ignite any explosive device more destructive than that regulated by law as a "firework"? If "yes" explain in detail on pages 10 and 11 of this document.
27.	Have you ever intentionally burned or caused to be burned, or destroyed by fire any personal property belonging to another person without the consent of that person or any property with the intent to cause harm or defraud? If "yes" explain in detail on pages 10 and 11 of this document.
28.	Have you ever knowingly viewed, published, distributed, or solicited the purchase of any image or video depicting sexually explicit conduct of a child or minor? If "yes explain in detail on pages 10 and 11 of this document.
29.	The Hall County Sherriff's Department has a policy regulating visible tattoos. Visible tattoos are not necessarily prohibitive to hiring and are waiver-able at the discretion of the Sheriff. List and describe any and all tattoos that you have and include verbatim any words, symbols, or depictions, their location, and their meaning: In the "Visible" section of the table, indicate if the tattoo would be visible while wearing a standard length short sleeve shirt and pants. If you do not find room below, continue with the above described information in the space available on pages 10 or 11 of this form.
ТАТ	TOO: Visible V/N: Location Description Meaning

	TATTOO:	Visible Y/N:	Location	Description	Meaning
1.					
2.					
3.					
4.					
5.					
6.					

I CERTIFY THAT THE ANSEWRS I HAVE GIVEN TO THESE QUESTIONS ARE TRUE, COMPLETE AND CORRECT. I ALSO UNDERSTAND THAT I WILL NOT BE CONSIDERED FOR EMPLOYMENT IF ANY OF THESE ANSEWRS CONTAIN ANY FRAUDULENT MISREPRESENTATIONS OR FALSIFICATIONS, OR IF ANY INFORMATION HAS BEEN OMITTED.		
PRINT NAME	SIGNATURE	DATE
RESPONSE TO QUES	TION #23:	
A		
В		
C		
D E.		
F		
RESPONSE TO QUES	TION #24:	
ACENCY: D	ATE APPLIED: STEPS COMPLETED:	STATUS/DISD •
RESPONSE TO QUES		

RESPONSE TO QUESTION #	<u>:</u>
RESPONSE TO QUESTION #	:
RESPONSE TO QUESTION #	:
RESPONSE TO QUESTION #	
RESPONSE TO QUESTION #	:
RESPONSE TO QUESTION #	: :